

Coakley Middle School Building Committee

Coakley Middle School Building Committee (MSBC) Meeting On-line Meeting hosted via ZOOM Platform Due to COVID-19 September 12, 2022 – 5:00 p.m.

Mr. Slater called the meeting to order at 5:00 p.m.

Attendees: (A= attended meeting; P= attended partial meeting)

	MSBC Voting members		Compass Project Mgmt (CPM)		WT Rich Construction (WTR)
A	Mr. Slater – Chair		Tim Bonfatti – Principal		Jon Rich
A	Mr. Matt Lane - Selectman		Mr. Jarvis – Project Director		Bethanny King
	Mr. Matthew Walsh – Building Commissioner		Chin Lin – Senior Project Manager		Tim Farrell
A	Mr. Paul Riccardi– Director of Town-wide Facilities	A	Chase Terrio – Senior Project Manager		Steve Koutalakis
A	Ms. Cathy Carney, MCPPO - Purchasing	A	Diane Guenther – Project Coordinator		Johnny Rich
A	Mr. Bob Donnelly - Selectman	A	Anissa Ellis – Project Manager		Alex Corbett
	Dr. David Thomson - Superintendent				
A	Ms. Teresa Stewart – School Committee member		Ai3 Architects (Ai3)		Public Attendees:
	Mr. Tony Mazzucco – Building Committee		James Jordan - Principal		Dana Brown – Interim Project Administrator
A	Mr. David Hiltz – School Committee Member	A	Mr. Thibeault – Sr. Associate		Norwood Community Media
A	Ms. Diane Ferreira – Principal of Balch Elementary School		Kristen Kendall - Architect	A	Charisse Taylor – Norwood Public Schools
	Dr. Ms. Fraczek – Principal of Coakley Middle School		Darren Sawyer - Principal		Jason Adams, - Norwood Finance

Distribution: MSBC members and other Attendees (A or P);

Meeting is called to order at 5:01 PM

1. Opening Remarks

Mr. Slater welcomed everyone to the September, 2022 Middle School Building Committee Meeting. Mr. Slater noted that this meeting is taking place in the Finance Committee room at Town Hall (room 24) and via Zoom. Mr. Slater noted there is a quorum present.

2. Approval of Minutes from July 18, 2022

Mr. Slater asked for a motion to approve the minutes from the August 15, 2022 meeting.

MOTION: by Mr. Donnelly to approve the previous minutes

SECOND: by Ms. Carney

VOTE: Roll Call – 8 – 0 – 0; Ms. Stewart abstained from voting

3. Approval of Vendor Invoice Package

Mr. Slater put the package on the screen for the committee to view.

MOTION: by Mr. Donnelley to approve the Vendor Invoice Package

SECOND: by Ms. Carney.

VOTE: Roll Call - Unanimous vote to approve. 9 – 0 – 0

4. Introduction of WT Rich Team

Mr. Slater introduced WT Rich, the selected Construction Manager at Risk, and the team that will be working on the Coakley Middle School project.

Mr. Rich stated he and his team are very excited to be part of the new Middle School project.

5. Design Development Update

Mr. Slater turned the floor over to Mr. Thibeault to provide a Design update. Mr. Thibeault noted the construction plans are progressing and developing more detail. The project is on schedule and the 60% CD plans will be ready on 9/21 and distributed for estimating. Estimates are due and will be reconciled by 10/13 in time for review at the next MSBC Meeting on Monday 10/17 and there is a placeholder for another meeting on Monday 10/24 if needed to vote on approval of the estimates/budget for the 11/4 MSBA Submission. The team will possibly have to do another round of Value Engineering if budget requires. The MSBC requested a list of items that can possibly be brought back into the project is budget allows.

6. Mr. Alan asked for any further comments. There are none.

MOTION: Mr. Donnelly to adjourn the meeting

SECOND: by Mr. Riccardi

VOTE: Roll Call - Unanimous vote to adjourn. 7 – 0 – 0

Respectfully submitted,

Anissa Ellis
Project Manager
Compass Project Management

Attachments:

Ai3 Presentation dated 09-12-2022